



Symbol	Description
WS	WORKSTATION TYPE REFER TO IA970 SERIES
PB	POWER BLADE, REFER TO IA970 SERIES
S	STORAGE TYPE REFER TO FF&E SCHEDULE
T	TABLE TYPE REFER TO FF&E SCHEDULE
C	CHAIR TYPE REFER TO FF&E SCHEDULE
L	FEATURE FLOOR, TABLE or PENDANT LIGHT REFER TO FF&E SCHEDULE
CR	CHAIR REUSE
TR	TABLE REUSE
SR	STORAGE REUSE
WR	WORKSTATION REUSE
E	EXISTING FURNITURE IN EXISTING LOCATION



KEY PLAN

CONSTRUCTION

Rev.	Date	Description	Dr.	Chk.	Dir.
01	31.08.12	ISSUE FOR CONSTRUCTION	KR	DT	SX
02	19.11.12	EXECUTIVE TABLE & CHAIRS ADDED	KR	DT	SX

- FURNITURE NOTES**
- FURNITURE PLANS TO BE READ IN CONJUNCTION WITH FF&E SCHEDULE, AND FINISHES SCHEDULE.
 - HEAD CONTRACTOR TO CONFIRM AVAILABILITY OF ALL FURNITURE FINISHES ON PLACEMENT OF ORDERS. FINISHES SAMPLE TO BE PROVIDED FOR APPROVAL BY THE DESIGNER AND KEPT ON SITE FOR REFERENCE.
 - HEAD CONTRACTOR TO COORDINATE PLACEMENT OF ALL LOOSE FURNITURE AND REMOVAL OF ALL PROTECTIVE COVERINGS.
 - OPERATIONAL AND CARE MANUALS ARE TO BE PROVIDED FOR ALL FURNITURE AND ASSOCIATED FINISHES BY SUPPLIERS. THE HEAD CONTRACTOR IS TO COLLECT THIS INFORMATION AND PRODUCE A FOLDER FOR THE FACILITIES STAFF AT EACH SITE.
 - HEAD CONTRACTOR TO COORDINATE SERVICES CONTRACTORS WITH FURNITURE INSTALLATIONS WHERE THEY REQUIRE SERVICE RETICULATION.
 - HEAD CONTRACTOR TO ALLOW TO REMOVE ALL PROTECTIVE COVERINGS, PLACE AND ATTACH TO SERVICES ALL WHITE GOODS. ALL DIRECTION MANUALS FOR WHITE GOODS TO BE PLACED IN THE CARE MANUAL AND PRESENTED TO CLIENT AT COMPLETION OF THE FITOUT.
 - WORKSTATIONS, TABLES & OFFICE FURNITURE TO BE CLEANED AFTER REMOVAL OF PROTECTIVE COVERINGS.
 - ALL WORKSURFACES AND TABLES TO BE LEVELLED DURING INSTALLATION TO SUIT ON SITE FLOOR CONDITIONS.
 - WHERE LOOSE FURNITURE ITEMS INVOLVE USER OPERATION I.E. TASKCHAIRS, FLIP TABLES, THE SUPPLIER IS TO PROVIDE A TRAINING SESSION FOR STAFF AT ALL SITES TO DEMONSTRATE THE PRODUCT OR ADJUST TO SUIT THE USER.
 - ALL KEYS TO STORAGE ITEMS ARE TO BE GIVEN TO HEAD CONTRACTOR AND HANDED TO CLIENT AT THE COMPLETION OF THE FITOUT.
 - FOR COMMS ROOMS REFER TO SERVICES CONSULTANTS DOCUMENTS FOR LAYOUTS AND SPECIFIC REQUIREMENTS.



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FURNITURE PLAN LEVEL 07

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